

## **DAC Executive Meeting Minutes**

**January 4, 2017**

**6:30pm, Ballard Parent Center, Room 1**

Meeting called to order at 6:35pm.

In Attendance: Suzy Reid, Chair; Jeff Bennett, 2<sup>nd</sup> Vice Chair; Vikki Henton, Staff. Quorum established.

Eric Gonzales, Vice Chair - excused due to illness.

Elizabeth Rivera and Denise Logan joined the meeting in progress.

[Suzy had extended an invitation to Elizabeth Rivera, to join the executive team at the conclusion of the DAC General meeting in December.]

Suzy asked for a clarification around the establishment of a new executive team.

Discussion: When a new Chair, Vice Chair and 2<sup>nd</sup> Vice Chair are elected, a new executive team is created. New appointees are made at the discretion of the Chair, with consultation from the Vice Chair and 2<sup>nd</sup> Vice Chair.

The Chair motioned to approve the meeting agenda for January 4, 2017. The 2<sup>nd</sup> Vice Chair seconded the motion. Motion passed.

The Meeting minutes from November 30, 2016 were reviewed. The Chair made the motion to approve the minutes as written. The 2<sup>nd</sup> Vice Chair seconded the motion. The minutes for November 30, 2016 were approved 2-0.

### **Parliamentarian Discussion:**

At the end of the December general meeting, staff and the Chair spoke briefly about a potential parliamentarian for the DAC General meetings. The recommendation is to ask Alan Bennett (from ALBA) to be our Parliamentarian.

*ACTION ITEM: Suzy will email Alan.*

### **Recording Secretary Discussion:**

Suzy offered the position of Recording Secretary to Elizabeth

The Second Vice Chair motioned to approve Elizabeth Rivera as our Recording Secretary

The Chair seconded, Motion passed.

Vikki suggested having Mary send Elizabeth a clean Word copy of the DAC agenda to use to take minutes.

**\*\*Reminder to Chair and Exec officers\*\***

Memo to the BOE on the Title I allocation with official recommendation

### **Guidelines of Implementation of Parent Involvement Policy (PIP)**

Vikki shared with the team what the point of the Guideline is: to guide the school site Parent Involvement Policies and also because its required by Federal Monitoring and Accountability.

- Vikki will send Suzy a copy of the County Dept. of Education's compliance rules, which include in the first section the contents of the PIP.
- Send to Eric and Imani – track changes.
- Executive team will review. We will mention it at the next general meeting – letting members know that it is currently being reviewed.
- 2<sup>nd</sup> Vice Chair suggested that we have the general body make suggestions

### **Agenda setting**

Area Superintendent – LCAP?

Exec Board Items:

LCAP Review: Presentations and Feedback

Calendar Committee Update – Lily Higman

SSC Meetings this month: Budget

District Items:

Title I Ranking (new numbers)

For February:

FACE Dept. follow up with Guidelines for Implementation for Parent Involvement Policy

Follow up on Title I Central Budget – SSC feedback – with budget available for membership

Best Practices: Principal Veronkia Lopez-Mendez from Rosa Parks (confirm with her and Imani)

Meeting adjourned at 8:00pm