

**BOARD OF EDUCATION
SAN DIEGO UNIFIED SCHOOL DISTRICT**

BRANCH: DEPUTY SUPERINTENDENT

BOARD DATE: February 13, 2007

Agenda Section	7.b. - Instruction Report
Exhibits	Items 1-3 (3)
Reason for Board Consideration	Action/Information

Instructional Facilities Planning

1. Review of the Student Enrollment Forecast report for September 28, 2007. This report is for information only and represents the enrollment forecast used by the District for planning purposes for the 2007-08 school year. The District-wide enrollment forecast for September 28, 2007 is 129,767 students, including students enrolled in both District-run and charter schools. This represents a decrease of 2,048 students (-1.6 percent) from the official Fall 2006 enrollment of 131,815. Between 2005-06 and 2006-07, enrollment fell by 1,228 students (-0.9 percent). This was the sixth consecutive year of enrollment loss. All five of the largest school districts in California experienced enrollment loss of 1.0 percent or more in 2006-07. [Exhibit] [Originator – Director, Instructional Facilities Planning Department]

Office of School Choice

2. It is recommended the Board approve the renewal of the petition and charter for San Diego Cooperative Charter School (SDCCS) for a five-year school term beginning on July 1, 2007 and expiring on June 30, 2012, retroactive to the expiration of their current charter petition. SDCCS was originally approved on May 8, 2001, and on October 10, 2006, an addendum was approved to extend their current term through March 31, 2007. Therefore, the renewal of the charter shall become effective on April 1, 2007.

The Office of School Choice has analyzed the school's academic performance, financial viability, charter petition, and results from an independent review and found that the school has met all requirements to continue performing as a charter school in the San Diego Unified School District.

Academic Performance Summary: The school has met state charter law academic performance requirements. SDCCS received a statewide decile ranking of 6 for the 2004-05 school year; state law requires a ranking of 4 or higher. SDCCS also has a current API of 771.

Financial Analysis: Based on a thorough fiscal analysis, the school has been found to be in sound fiscal health and deemed to be financially viable.

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Charter Petition Review: Based on a departmental staff and legal review of the school’s charter petition, and after some necessary revisions, the petition has been found to meet state and district requirements.

Independent, External Review of the School: An independent review of the school found the school to meet 23 of 34 criteria included in the review, and in progress on 11 of the criteria. Overall, the school was found to be implementing a strong instructional program, actively engaging parents and all stakeholders at the school, excelling academically, operating a strong governance council, and is financially viable. Elements still in progress, or not meeting criteria, include implementing effective and appropriate: 1) ELL instructional strategies, 2) assessment plan, 3) professional development plan, 4) director and staff evaluation plan, and 5) suspension and expulsion policy. The school has agreed to address these items in an action plan to be submitted to the Office of School Choice.

The attached exhibit contains a board report with findings to support staff recommendations and the Board’s decision. The revised version of the renewal petition and charter, which has been reviewed and approved by district staff, is also included. [Exhibit] [Originator – Office of School Choice]

3. Deliberation and Action on Preliminary Offers/Denials in response to requests for allocation of facilities for charter school(s) under Proposition 39 (Education Code section 47614) for the 2007-08 school year. The District received request(s) from the following 21 charter schools to occupy District facilities for the 2007-08 school year: Albert Einstein Academy; Albert Einstein Academy Charter Middle School; City Arts Charter; Cortez Hill Academy; Darnall E-Campus; Fanno Academy; Gompers Charter Middle School; Harriet Tubman Village Charter School; Iftin Charter School; Keiller Leadership Academy; King/Chavez Academy of Excellence; King/Chavez Arts Academy; King/Chavez Athletics Academy; King/Chavez Primary Academy; King/Chavez Preparatory Academy; KIPP: Adelante Preparatory Academy; Memorial Academy of Learning and Technology; Momentum Middle School Charter; O’Farrell Community School Center for Academic Studies; Promise Charter School; San Diego Cooperative Charter School.

Proposition 39 (Education Code section 47614) requires the District to offer reasonably equivalent facilities to charter schools that show that they are eligible to receive such facilities. Staff has analyzed each of the requests in conformity with the

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requirements of Education Code section 47614 and the implementing regulations and has developed recommendations for responding to each of the requests as well as for the preliminary offers of facilities for eligible charter schools. Staff is submitting this report and its recommendations for board approval and requests the board adopt the report as its statement of reasons. [Exhibit] [Originator – Office of School Choice]

**BOARD OF EDUCATION
SAN DIEGO UNIFIED SCHOOL DISTRICT**

BRANCH: CHIEF OF STAFF

BOARD DATE: February 13, 2007

Agenda Section	8.a. – Human Resources and Labor Relations
Exhibits	None
Reason for Board Consideration	Consent/Action

1. Approve certificated and classified personnel actions processed by the Human Resource Services Division between the dates of January 21, 2007, through February 10, 2007, including: hires, re-hires, promotions, transfers, terminations, pay rate changes, and assignment changes. Report of personnel actions processed by the Human Resource Services Division is available for public inspection at the office of the Chief Human Resources Officer and the Board Services Office, Room 2129, 4100 Normal Street, San Diego, CA.
2. Establish, effective July 1, 2004, a classified management job classification, Assistant Director, Maintenance Operations, at Salary Grade 028 on the Management Salary Schedule. The Classification and Recruitment Unit was asked to complete a position classification review for the Maintenance Repair and Construction Supervisor position in the Maintenance and Operations Department. Upon completion of the review, we recommend to establish a new classified management position, Assistant Director, Maintenance Operations. This management job classification more accurately reflects the level of responsibility assigned to this position in the Maintenance organizational structure, including the management of additional programs and personnel. Approval of this job class will allow for reclassification of a single incumbent retroactive to July 1, 2004.

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Reason for Board Consideration	Consent/Action

Branch Office

1. Approval of various elementary, middle and secondary school field trips and related travel agency agreements. [Exhibit] [Originator – Deputy Superintendent]

Instruction & Curriculum

2. Agreement with California Integrated Waste Management Board to allow the District to serve as one of twenty California school districts chosen to field test/review the K-12 model environmental curriculum developed under the California Education and the Environment Initiative (EEI) (AB1721, 2005). Involvement in this project will afford the District the opportunity to participate in the development of standards-based instructional materials, approved by the State Board of Education, that support the State's approved Environmental Principles and Concepts (EP&C). Through this Agreement, California Integrated Waste Management Board will reimburse the District \$47,500 to cover the costs of teacher training workshops and workshop materials. The workshops and curriculum review will occur between spring of 2007 through December, 2008. The Office of Curriculum and Instruction will work with the school superintendents to identify district schools participating in the project, based upon criteria to be provided by the State Department concerning grade levels and types of schools. [Originator – Interim Executive Director, Curriculum & Instruction]

Office of Language Acquisition

3. Approval of contract to provide Quality Teaching for English Learners (QTEL) Institutes through WestEd from February 14, 2007 through June 30, 2008. QTEL provides specific institutes in English Language Arts/English Language Development, Math, and Science that help teachers become better equipped to educate secondary students who are also learning English as a second language. It offers theoretical and practical strategies for effectively teaching the academic language, conceptual understandings, and skills that are critical to ensuring that English language learners are fully prepared to benefit from their education. During this contract period, WestEd will provide a minimum of five Institutes for subject area teachers in the subjects noted above. Each institute will consist

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of about 40 teachers. QTEL will also provide at least two days of program design and implementation consultation specific to the needs of SDUSD. QTEL will provide tangible, practical support toward improving achievement of English learners. Cost is not to exceed \$300,000. The QTEL institutes will be funded from budget sources that are earmarked for English learner support: 5470 70910 00 5107 2100 4760 01000 0000 and 5470 42030 00 5107 2100 4760 01000 0000. [Originator – Director, Office of Language Acquisition]

Office of School Choice

4. Approval of the First Amendment to Agreement with the Charter School Development Center (CSDC), effective October 11, 2006 through June 30, 2007. CSDC offers a comprehensive external evaluation of a charter school’s performance and quality through an on-site review. The scope of the review will include an in-depth assessment of the school’s educational program and fiscal and operational management that address elements of the state charter requirements, as well as other operational management practices. This first amendment to the agreement will permit CSDC to facilitate a half-day training to District staff regarding charter school independent study compliance and to conduct on-site reviews for 19-25 charter schools identified by the Office of School Choice. Total fees for these services will not exceed \$331,500 (5566 00000 00 5801 3900 0000 01000 0000). [Originator – Office of School Choice]

Special Education

5. Ratification of Agreement with Catholic Charities, a provider of refugee and immigrant services, to provide translation and interpreting services during IEP meetings for special education students with special needs from July 1, 2006 to June 30, 2007. Cost is not to exceed \$6,500 and will be funded by regular Special Education Program funds (5374-65000-00-5137-2490-5001-01000-4377). [Originator: Executive Director, Special Education]
6. Ratification of Agreement with Catholic Charities, a provider of refugee and immigrant services, to provide translation and interpreting services during IEP meetings for special education students with special needs from July 1, 2005 to June 30, 2006. Cost is not to exceed \$2,755 and will be funded by regular Special Education Program funds (5374-

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65000-00-5137-2490-5001-01000-4377). [Originator: Executive Director, Special Education]

7. Ratification of Agreement with Keystone School, a nonpublic, non-sectarian school, to provide educational and/or related services to special education students with special needs from January 1, 2007 to June 30, 2007. Cost is not to exceed \$46,000 and will be funded by regular Special Education Program funds (5570-65000-00-5851-1180-5750-01000-4699). [Originator: Executive Director, Special Education]
8. Ratification of Agreement with Stein Education Center, a nonpublic, non-sectarian school, to provide educational and/or related services to special education students with special needs from January 1, 2007 to June 30, 2007. Cost is not to exceed \$1,160,000 and will be funded by regular Special Education Program funds (5570-65000-00-5851-1180-5750-01000-4699). [Originator: Executive Director, Special Education]
9. Ratification of Agreement with Stein Education Center/Transition Site, a nonpublic, non-sectarian school, to provide educational and/or related services to special education students with special needs from January 1, 2007 to June 30, 2007. Cost is not to exceed \$475,000 and will be funded by regular Special Education Program funds (5570-65000-00-5851-1180-5750-01000-4699). [Originator: Executive Director, Special Education]
10. Approval of First Amendment to Agreement with Grossmont-Cuyamaca Community College District, a provider of special education speech and language services, to provide field experience for the training of Speech/Language Pathology Assistants as related to special education students with special needs, from February 14, 2007 until terminated as per original contractual agreement. This amendment is necessary as the Grossmont-Cuyamaca District has added to the original agreement an alternative qualification credential option--a California State Credential for speech/language pathology, E.G., clinical rehabilitation services--to the licensing and/or credential requirements necessary to supervise Speech/Language Pathology Assistant students. There will be no cost factor involved in this amendment. [Originator-Executive Director, Special Education]

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11. Approval of First Amendment to Agreement with Laurie Silverman & Associates, a provider of special education services, to provide speech/language services for a special education student (#012594054) with special needs from September 2, 2006 through June 30, 2007. This amendment is necessary to continue providing services as contained in student's IEP. Cost is not to exceed \$18,000 and will be funded by regular Special Education Program funds (5417-65000-00-5151-1190-5770-01000-4530). [Originator-Executive Director, Special Education]

12. Ratification of First Amendment to Agreement, effective September 2006 through July 31, 2007, between the San Diego Unified School District and The Princeton Review to conduct three-hour training sessions to District teachers using the Princeton Review CAHSEE Prep Strategies in mathematics or English Language Arts, provide CAHSEE prep boot camp courses for students who have yet to pass one or both portions of the CAHSEE, and provide Princeton Review CAHSEE Road map student books. [Originator-Special Assistant to the Superintendent]

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BRANCH: ASSOCIATE SUPERINTENDENT
PARENT, COMMUNITY AND STUDENT ENGAGEMENT

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Nursing and Wellness

13. Agreement with the California State University, Fullerton Department of Nursing, effective February 14, 2007 through June 30, 2008, to operate a program for training of students in the area of registered nursing. Enrolled registered nursing students will gain field experience in the school setting. There is no cost associated with this agreement.
[Originator-Program Manager, Nursing & Wellness]

Special Projects

14. Approval of newly-developed Discretionary Block Grant Plans for 2006-07 for 30 schools. See exhibit for listing of schools. Through AB 1802, each District school has received an allocation of \$56 per student to be used to support the major goals of the Single Plan for Student Achievement (SPSA). The intent of the funds is to support the acceleration of student learning (academic, social, and emotional), the acquisition of high quality instructional materials that further standards-based instruction, professional development for staff and support for site leadership, supports for parents, and/or the enhancement of the learning environment to support teaching and learning. Funds provided through the Discretionary Block Grant may be used for a variety of purposes to be determined by the School Site Council (SSC), and may include, but are not be limited to, instructional materials, classroom and lab supplies, school and classroom library materials, education technology, deferred maintenance, professional development, and any efforts implemented to close the achievement gap.

The Discretionary Block Grant plans were developed by School Site Councils in collaboration with site instructional leadership teams. Certificated staff in the Program Monitoring Department ensured that each plan and associated budget allocations were in alignment. Plans were reviewed and approved by the Area/Assistant Superintendents or Executive Director in the Office of Secondary School Innovation.

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BRANCH: ASSOCIATE SUPERINTENDENT
 PARENT, COMMUNITY AND STUDENT ENGAGEMENT

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The local governing board must review and approve each school's Discretionary Block Grant plan before it may be implemented. This report brings forward the Discretionary Block Grant plans and budget summaries for 30 schools for Board approval on behalf of the Area/Assistant Superintendents and the Executive Director in the Office of Secondary School Innovation. Additional school plans will be brought forward for Board approval.

Copies of each Discretionary Block Grant and budget summaries are available in the Board Services Office, Eugene Brucker Education Center, 4100 Normal Street, Room 2129, San Diego, CA 92103. [Exhibit] [Originator-Executive Director, Special Projects]

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BRANCH: CHIEF ADMINISTRATIVE OFFICER

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Agenda Section	8.c. – Business Report
Exhibits	Items 7, 14 and 16 (3)
Reason for Board Consideration	Consent/Action

Contract Amendments

1. Seventh Amendment to Agreement effective March 1, 2001 through February 27, 2008, between the San Diego Unified School District and O'Connor Construction Management, Inc. (C-6046). On March 27, 2001, the Board of Education awarded an agreement to O'Connor Construction Management, Inc. for construction management services on an as-needed basis. The agreement provided for a maximum consideration of \$1,000,000, and a one-year term commencing March 1, 2001 and terminating on February 28, 2002, with an option to extend for two additional terms of one year each. The agreement has been amended to extend the term through February 27, 2007 and increase the consideration to a maximum of \$7.7 million. Cost-of-living increases have also been included each year. The services performed by this firm are critical to closure of the Proposition MM program, specifically Lincoln High School and Fay Elementary School, and on-going projects with the Maintenance and Operations Center. This amendment will extend the agreement through February 27, 2008 and increase the consideration to a maximum of \$8.5 million, an increase of \$800,000. A cost-of-living increase is also provided. [Originator-Chief Facilities Officer/Funding Source-Proposition MM and various capital funds on a project-by-project basis]
2. Fourth Amendment to Agreement effective February 25, 2004 through February 24, 2008, between the San Diego Unified School District and Joseph Romer (C-7197). On February 24, 2004, the Board of Education awarded an agreement to Joseph Romer to perform auditing support services in connection with the District's Labor Compliance Program on an "as-required" basis. The agreement provided for a total consideration of \$60,000 and a one-year term commencing on February 25, 2004 and terminating on February 24, 2005, with an option to extend of one additional year at District's election. Since commencement of the contract, the agreement has been extended to February 24, 2007 and the consideration increased to a total of \$145,000. Cost of living adjustments have been included each year. To date the services performed by Mr. Romer have been beneficial to the District in providing the necessary support to complete the Proposition MM labor compliance audits required by our approved program. This amendment will extend the term of the agreement through February 24, 2008, and increase the consideration by an additional \$55,000, for a total of \$200,000. A cost of living increase is also included. [Originator-Chief Facilities Officer/Funding Source-Proposition MM]

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BRANCH: CHIEF ADMINISTRATIVE OFFICER

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3. Third Amendment to Agreement effective April 14, 2004 through April 13, 2008, between the San Diego Unified School District and R. A. Figueroa (C-7199). On April 13, 2004, the Board of Education awarded a contract to R. A. Figueroa to provide professional consulting services with respect to feasibility and implementation of distributed energy generation at various District facilities. The agreement provided for a maximum consideration of \$100,000 and a term of one year commencing on April 14, 2004 and terminating on April 13, 2005, with an option to extend for one additional year. On April 12, 2005, the agreement was amended to extend the term one year and increase and adjust consultant’s hourly rate for a cost-of-living increase. Subsequently, on March 28, 2006, a second amendment was approved to extend the term through April 13, 2007 and increase the consideration to a maximum of \$130,000. This amendment is necessary to extend the agreement through April 13, 2008 and increase the consideration by an additional \$75,000, to a maximum of \$205,000. A cost-of-living increase is also included. [Originator-Director of Maintenance and Operations/Funding Source-various capital funds on a project-by-project basis]

4. Second Amendment to Agreement, effective February 23, 2005 through February 22, 2009, between the San Diego Unified School District and Darren Richard Scott Hollis (C-7229). On February 22, 2005, the Board of Education awarded an agreement to Darren Richard Scott Hollis to perform network and server consulting services on an “as-required” basis. The agreement provided for a maximum consideration of \$60,900 and a one-year term commencing on February 23, 2005 and terminating on February 22, 2006. On February 16, 2006, the agreement was amended to extend the term through February 22, 2007, and increase the consideration to a maximum of \$130,900. A cost-of-living adjustment was also included. The services provided by Mr. Hollis are critical to the completion of Proposition MM and includes work on the audio/visual projects that are being installed at the District’s new schools. This amendment is necessary to extend the term through February 22, 2009, and increase the consideration to a maximum of \$270,900, an increase of \$140,000. A cost-of-living increase is also provided. [Originator-Chief Facilities Officer/Funding Source-Proposition MM]

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5. First Amendment to Agreement, effective August 10, 2005 through February 9, 2008, with John T. Hansen Enterprises No. 56-17-25 which authorizes the purchase of portable building moving services for an additional twelve month period and increase previous approved maximum contract expenditure. Total annual cost to be a maximum of \$2,815,000. [Originator-Chief Business Officer/Funding-Maintenance and Operations General Operating Funds]

Construction Change Orders

6. Approval of Porter Elementary School North/South Change Order Nos. 0049, 0052, 0076, 0102, 0107, 0116, 0129, 0130, and 0141 to Contract C-7087 – Porter Elementary School North/South New School Project. These change orders submitted by Solpac, Inc. dba Soltek Pacific total \$55,982 and the cumulative rate for this contract will be 12.70%. They provide for revised SBC conduit, T Street. swing gate changes, building area drains, and revisions to the catch basin, monument profiles, fire sprinkler, electronic marquis, and shelter column.

Board of Education approval is required for changes above \$100,000 or cumulatively over 10% of the contract value. The Office of General Counsel has opined that the District may award the above change orders causing the cumulative rate to exceed 10% of the total contract. [Originator – Chief Facilities Officer/Funding Source - Proposition MM]

7. Ratification of individual change orders approved by the Interim Chief Facilities Officer, Facilities Management, for the period July 1 through December 31, 2006. Authority was delegated by Board of Education action on June 27, 2006 and provides for approval of change orders by the Chief Facilities Officer or his agent, Facilities Management, of up to ten percent (10%) of the original contract value not to exceed \$100,000. The attached changes listed by number have been approved for implementation and payment and are submitted for ratification by the Board of Education. [Originator-Interim Chief Facilities Officer/Exhibit]

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Professional Services/Construction Agreements

8. Agreement No. 67-49-17 with Interquest Detection Canines of San Diego to provide dog sniff searches at Point Loma High School. Agreement effective February 14, 2007 through June 30, 2007. On April 25, 2006, the Board of Education approved an agreement with Interquest Detection Canines of San Diego to provide dog sniff searches at a District High School Complex consistent with limitations included in District Administrative Procedure 5065. Point Loma High School desires to acquire these same services. [Originator-Chief Business Officer/Funding-Site Identified General Operating Fund]
9. Agreement No. 67-50-17 with Interquest Detection Canines of San Diego to provide dog sniff searches at La Jolla High School. Agreement effective February 14, 2007 through June 30, 2007. On April 25, 2006, the Board of Education approved an agreement with Interquest Detection Canines of San Diego to provide dog sniff searches at a District High School Complex consistent with limitations included in District Administrative Procedure 5065. La Jolla High School desires to acquire these same services. [Originator-Chief Business Officer/Funding-Site Identified General Operating Fund]
10. Agreement, effective February 14, 2007 through July 31, 2007 with The Portolan Group, Inc., No. 67-51-16 to authorize assistance in the implementation of the reorganization of the District Maintenance and Operations Department into a Physical Plant Operations Division. The maximum amount of compensation to be paid for these services as and when required during the term of this agreement shall be \$148,000. On August 8, 2006, the School Board approved an agreement with The Portolan Group, Inc. for an organizational and operational analysis of the Facilities Division. The analysis has been completed and the final report received. As District staff proceeds with the implementation of the recommendations in the final report, The Portolan Group, Inc. will provide their expertise and assist staff through facilitation, oversight and monitoring in order that maximum benefit is achieved during the District's implementation of the recommendations in the final report. [Originator-Chief Administrative Officer/Funding-Office of the Chief Administrative Officer]

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11. Agreement effective February 14, 2007 through February 13, 2009 between the San Diego Unified School District and BRG Consulting, Inc. (P67-008-JP). On November 16, 2006, a Facilities Management Panel interviewed three firms to perform professional California Environmental Quality Act (CEQA) services for District projects. The firms had been previously qualified in response to a Statement of Qualifications. With the opening of six new schools in 2007, these services are critical to completion of the Proposition MM program. This agreement with BRG Consulting, Inc will provide the necessary professional Environmental Impact Reports and environmental consulting services for acquisition, construction and operation of District school sites on an “as-required” basis. The agreement provides for a maximum consideration of \$250,000 and a two-year term commencing on February 14, 2007 and terminating on February 13, 2009. [Originator-Chief Facilities Officer/Funding Source-Proposition MM and various capital funds on a project-by-project basis]

12. Ratification of Contracts Issued for No Greater Than \$69,000 for Materials, Supplies and Services; or Less Than \$15,000 for Public Works Projects. Agreement effective January 1, 2007 through December 31, 2007 between the San Diego Unified School District and Robert M. Backer (P67-011-DP) Pursuant to this agreement, consultant will perform professional real estate appraisal services on an “as required” basis for a maximum consideration of \$69,000. Initially, consultant will review and update a property appraisal of the Camp Elliot #4 site in the amount of \$4,500. Consultant’s services are necessary to ensure required appraisals are completed in a timely manner on behalf of the District and at the best value. [Originator-Chief Facilities Officer/Funding Source-Proposition MM]

13. Report on the selection and award of contracts for geotechnical inspection, construction material/soils testing and structural/special inspection services in support of Major Repair and Replacement and Proposition MM Programs. The contracts to provide geotechnical inspection, construction material/soils testing and structural/special inspection services on an as-needed basis for the Major Repair and Replacement and Proposition MM Programs are twelve month term contracts with an option to renew for two additional one-year terms. Statements of Qualifications (SOQ) for these services were received on December 14, 2006 from 9 firms. The paper screening of the SOQ’s was completed by a three-

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person panel representing Project and Construction Management staff. The four top ranked firms were selected. Authorize award of contracts in the amount of \$500,000 each to four testing firms, Kleinfelder, Inc., Southern California Soil and Testing, Inc., Testing Engineers – San Diego, Inc., and Ninyo & Moore to provide geotechnical inspection, construction material/soils testing and structural/special inspection services, on an as-needed basis in the total amount of \$2,000,000 for all four contracts. [Originator-Chief Facilities Officer/Funding Source-State School Facilities, Proposition MM and Major Repair and Replacement funds]

Notifications

14. Notification to the Board of Education of Recordation of Notices of Completion in the San Diego County Recorder’s Office for the Period July 1 – December 31, 2006. Authority was delegated by the Board of Education on September 14, 2004 to the Chief Facilities Officer, Facilities Management to accept any construction project for which work on that project has been completed; to record a notice of completion for any completed and accepted construction project; and to release retention to a contractor for any completed project. The completed projects listed in the exhibit by contract number have been approved for implementation and are submitted for notification to the Board of Education. [Originator-Interim Chief Facilities Officer/Exhibit]

Office of General Counsel

15. Agreement, effective February 14, 2007 through February 13, 2008, between San Diego Unified School District and Thomas Law Firm, to provide legal counsel and advice in general legal matters to the District, at a total cost not to exceed \$50,000, payable through Office of General Counsel Litigation/Settlement Expense. [Originator-General Counsel]

Ratification of Purchase Orders

16. Ratify Purchase Orders less than \$69,000 for materials, supplies and services or less than \$15,000 for public works projects for the period of January 1, 2007 through January 14, 2007. [Originator-Chief Business Officer-Exhibit]

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Agenda Section	8.d. – Finance Report
Exhibits	None
Reason for Board Consideration	Consent/Action

The Finance Report Section (8.d.) items consist of actions authorized under the California Constitution or legal statutes, and are in accordance with administrative rules and regulations.

1. Actions to accept, budget, and spend income – No Agenda Items for February 13, 2007
2. Transfer of appropriations – No Agenda Items for February 13, 2007

Special Education

3. Authorizes the payment of \$20,237.04 to Maya Hu-Chan & Wayne Chan per mediation agreement N2006110492. This is to reimburse the parents of a special education student for tuition and attorney fees from September 2006 through January 2007.
4. Authorizes the payment of \$1,037.50 to Margaret Dalton per mediation agreement N2006080076. This is payment for attorney fees for a special education student from June through August 2006.
5. Authorizes the payment of \$2,170.00 to Jill Weckerly per IEP team agreement SN101494-039. This is payment for a psychological assessment for a special education student during the month of June 2006.
6. Authorizes the payment of \$842.50 to ACES, Inc. per mediation agreement S-0112-06/07. This is payment for speech service and attending an IEP meeting for a special education student during the month of November 2006.
7. Authorizes the payment of \$4,638.00 to Jill Weckerly per mediation agreement N2006020294/040313. This is payment for a psychological assessment and attending an IEP meeting for a special education student from October through December 2006.
8. Authorizes the payment of \$1,813.00 to Charlotte Black per resolution agreement SN030891-031. This is to reimburse the parent of a special education student for tutoring services during the month of September 2006.

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9. Authorizes the payment of \$1,500.00 to Becky Blackham per mediation agreement N2006-020422. This is to reimburse a parent for tuition fees for a special education student during the month of December 2006.
10. Authorizes the payment of \$2,860.00 to Marcia Berneger per IEP team agreement SN060391-271. This is to reimburse a parent for tuition fees for a special education student from July through September 2006.
11. Authorizes the payment of \$3,500.00 to Nancy Ellen Markel per IEP team agreement SN042093-459. This is payment for a neuropsychological assessment for a special education student from July through October 2006.
12. Authorizes the payment of \$905.45 to Tina & Jeffrey Huston per IEP team agreement SN090497-022. This is to reimburse parents for mileage expense incurred when transporting a special education student to and from a nonpublic agency from October through December 2006.
13. Authorizes the payment of \$299.46 to Devereux Texas Treatment Network per IEP team agreement SN112588-132. This is payment for travel expenses for a special education student from September through November 2006.
14. Authorizes the payment of \$1,200.00 to Jill Weckerly per IEP team agreement SN111092-354. This is payment for attending an IEP meeting for a special education student during the month of December 2006.
15. Authorizes the payment of \$1,180.00 to Aaron & Jennifer Schrum per a resolution agreement SN102201-043. This is to reimburse parents for mileage expense incurred when transporting a special education student from November 2005 through April 2006.
16. Authorizes the payment of \$14,780.00 to Coyne & Associates Education per IEP team agreement SN021197-050. This is payment for a direct one-on-one assistant and supervision for a special education student from May through November 2006.

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17. Authorizes the payment of \$4,716.08 to Guiding Hands per IEP team agreement SN010489-504. This is payment for travel expenses incurred when escorting a special education student to an out-of-state nonpublic school in July 2006.
18. Authorizes the payment of \$250.00 to Drs. Daniel & Davis Optometry per IEP team agreement SN090396-030. This is payment for vision therapy for a special education student during the month of December 2006.
19. Authorizes the payment of \$375.00 to Drs. Daniel & Davis Optometry per IEP team agreement SN080589-026. This is payment for vision therapy for a special education student during the month of December 2006.
20. Authorizes the payment of \$738.54 to Mike McGuire per IEP team agreement SN112588-132. This is to reimburse a parent for travel expenses incurred when visiting a special education student placed in an out-of-state nonpublic school from May through November 2006.
21. Authorizes the payment of \$1,204.83 to Jane Leo per IEP team agreement SN093091-345. This is to reimburse a parent for travel expenses incurred when visiting a special education student placed in an out-of-state nonpublic school from September through November 2006.
22. Authorizes the payment of \$300.00 to John Dupler per IEP team agreement SN062689-315. This is payment for Test of Variable Attention (TOVA) assessment for a special education student during the month of July 2006.
23. Authorizes the payment of \$1,820.00 to Insight Vision Development Center-Family Optometry per IEP team agreement SN061797-122. This is payment for vision therapy for a special education student from September through December 2006.
24. Authorizes the payment of \$3,250.00 to School Options per IEP team agreement SN021098-215. This is payment for an independent educational evaluation for a special education student during the month of December 2006.

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25. Authorizes the payment of \$480.00 to Chris Hagen per IEP team agreement SN071692-108. This is payment for observation, conference and analysis for a special education student during the month of December 2006.
26. Authorizes the payment of \$355.41 to Judy Moore per IEP team agreement SN082989-021. This is to reimburse a parent for travel expenses incurred when visiting a special education student placed in an out-of-state nonpublic school during the month of November 2006.
27. Authorizes the payment of \$880.72 to Patricia O’Neil per IEP team agreement SN112488-022. This is to reimburse a parent for travel expenses incurred when visiting a special education student placed in an out-of-state nonpublic school during the month of November 2006.
28. Authorizes the payment of \$2,414.20 to Safe Journey Transportation per IEP team agreement SN081790-558. This is payment for travel expenses incurred when escorting a special education student placed in an out-of-state nonpublic school during the month of December 2006.
29. Authorizes the payment of \$3,375.27 to Guiding Hands Adolescent Services per IEP team agreement SN 081790-558. This is payment for escort services for a special education student placed in an out-of-state residential treatment center in June 2006.
30. Authorizes the payment of \$3,150.00 to Deborah Tweit-Hull per IEP team agreement SN040783-521. This is payment for classroom observation and attending an IEP meeting for a special education student from April 2003 through April 2005.
31. Authorizes the payment of \$1,085.00 to Donna Swisher, of Pacific Water Therapy per IEP team agreement SN021997-307. This is payment for physical therapy services for a special education student from August through November 2006.
32. Authorizes the payment of \$2,850.00 to Jill Weckerly per IEP team agreement SN022092-162. This is payment for a psychological assessment for a special education student from July through October 2006.

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33. Authorizes the payment of \$1,170.00 to Whitney Arnold per IEP team agreement SN071599-035. This is to reimburse a parent for speech and language services for a special education student from July through December 2006.
34. Authorizes the payment of \$2,435.50 to Beth and Michelle Malachowski per an interim resolution agreement N2006110036. This is to reimburse parents for escort services and travel expenses incurred when visiting a special education student in an out-of-state nonpublic school in December 2006.

Independent Contractor Services Agreement

Payment for consultant services for school year 2006-07 for which funds were included in the 2006-07 budget and containing serial numbers 02-13-01 through 02-13-08.

Office of the Deputy Superintendent

35. Doug Fisher from January 1, 2007 through December 31, 2007 for \$3,904 to collaborate with the BTSA Induction Program Manager on the development implementation and delivery of 4 classes of the Teaching English Language Learners and Students from diverse backgrounds course for Beginning Teacher Support (160 staff members).
[Originator-Deputy Superintendent/Funding Source-EIA: Limited English Proficiency/Budget 5516 70910 00 5107 2140 4760 01000 0000-100%]
36. Nancy Frey from January 1, 2007 through December 31, 2007 for \$4,962 to collaborate with the BTSA Induction Program Manager on the development implementation and delivery of 4 classes of the Teaching English Language Learners and Students from diverse backgrounds course for Beginning Teacher Support (240 staff members).
[Originator-Deputy Superintendent/Funding Source-EIA: Limited English Proficiency/Budget 5516 70910 00 5107 2140 4760 01000 0000-100%]

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37. Teresa A. Ukrainetz, PhD from February 9, 2007 through February 9, 2007 for \$2,000 to provide response to intervention information and strategies for District Speech Language Pathologists who collaborate with General Education and Special Education teachers for Speech and Hearing (200 staff members and 100 community members). [Originator-Deputy Superintendent/Funding Source-Medi-Cal Billing Option / Budget 5380 56400 00 5107 3140 1110 01000 0000 100%]
38. Sara Boswell from December 1, 2006 through June 1, 2007 for \$10,000 to provide inservice/case discussion to school psychologists and other staff who work with students of Acquired Brain Injury/Traumatic Brain Injury (TBI) issues of instruction Behavior and Assessment for Architecture For Learning (100+ staff members). [Originator-Deputy Superintendent/ Funding Source-Sp Ed CA HS Exit Exam/CAHSSEE/Budget 5447 65007 00 5107 2100 5001 01000 0000-100%]
39. Monica Al-Amin from January 24, 2007 through June 1, 2007 for \$1,500 to provide extended day tutoring to eligible Title I students at the Islamic School of San Diego under the supervision of a Title I funded teacher for the Islamic School Of San Diego (15 students). [Originator-Deputy Superintendent/Funding Source-Title I Private Schools/ Budget 0927 30102 00 5107 1000 1110 01000 0000-100%]
40. National CEU from February 8, 2007 through February 8, 2007 for \$2,600 to provide response to intervention information and strategies specifically for English Learners to District Speech Language Pathologists who collaborate with General Education and Special Education teachers for Speech and Hearing (200 staff members and 100 community members). [Originator-Deputy Superintendent/Funding Source-Medi-Cal Billing Option/ Budget 5380 56400 00 5107 3140 1110 01000 0000-100%]
41. Larry Curtis from February 27, 2007 through March 9, 2007 for \$4,500 to provide a clinic for middle and high school bands and orchestras throughout the District for the Visual & Performing Arts Department (720 students and 18 staff members). [Originator-Deputy Superintendent/Funding Source-Unrestricted/Budget 5446 00000 00 5107 2100 0000 01000 0000-100%]

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Office of the Associate Superintendent for Parent, Community, and Student Engagement

42. Lyford Rome from February 14, 2007 through June 10, 2007 for \$5,000 to provide teachers and staff of Title I students with professional development in support of reading and math through the use of computer technology and computer assisted instruction at Chabad School (21 students and 15 staff members). [Originator-Associate Superintendent for Parent, Community, and Student Engagement/Funding Source-Title I Private Schools/Budget 0780 30102 00 5107 1000 1110 01000 0000-100%]
43. Anne Henderson from February 15, 2007 through February 15, 2007 for \$2,400 to lead multiple workshops for administrators and professional development conference in support of the Family Friendly School Initiative for Parent, Community, and Student Engagement (300 staff members). [Originator-Associate Superintendent for Parent, Community, and Student Engagement/Funding Source-Title I Basic Program/Budget 5448 30100 00 5107 2140 0000 01000 0000-100%]
44. Karen Mapp from February 15, 2007 through February 15, 2007 for \$2,800 to be a Key Presenter for the Administrators Professional Development Conference in support of the Family Friendly School Initiative for Parent, Community, and Student Engagement (300 staff members). [Originator-Associate Superintendent for Parent, Community, and Student Engagement/Funding Source-Title I Basic Program/Budget 5448 30100 00 5107 2140 0000 01000 0000-100%]
45. Bryna Leider from February 14, 2007 through June 10, 2007 for \$3,000 to provide the teachers and staff of Title I students with professional development based on Title I students' need in order to develop different instructional techniques and setting goals in reading and language arts at Chabad School (15 students and 10 staff members). [Originator-Associate Superintendent for Parent, Community, and Student Engagement/Funding Source-Title I Private Schools/Budget 0780 30102 00 5107 1000 1110 01000 0000-100%]

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Office of the Area 3 Superintendent

46. The Parent Institute for Quality Education from January 24, 2007 through March 21, 2007 for \$7,500 will provide a parent involvement workshop at Montgomery Middle School (100 community members). [Originator-Area 3 Superintendent/ Discretionary Block Grant–School Site/Budget 0316 73960 00 5107 2700 0000 01000 0000-100%]
47. Art Corps from October 16, 2006 through March 30, 2007 for \$2,400 to provide consultation, training and art workshops to volunteers providing a visual art program for Cubberley Elementary (250 students and 15 staff members and 50 community members). [Originator-Area 3 Superintendent/Targeted Inst Imp Block Grant/0075 73940 00 5107 1000 1110 01000 0000-100%]

Other

48. Authorize the payment of \$18,663 to the California Department of Education (CDE), Even Start Office for the 2005-06 Federal Title I, Even Start Program. The District was awarded \$182,500.00; \$164,250.00 was received and expenditures totaled \$145,587.00, leaving an unspent balance of \$18,663.00 which needs to be reimbursed to the CDE. [Originator-Chief Financial Officer]
49. Agreement to use funds for the District Child Development Programs, Contract Number CPRE-6322. On August 8, 2006, the Board approved the original contract for FY 2006-07. The agreement provides funding for Child Care and Development Center State Preschool Programs. The 2006-07 Funding Terms and Conditions (FT&C) are amended in accordance with 2006-07 amended FT&C language. The maximum reimbursable amount payable pursuant to the provisions of the agreement is amended by deleting the reference of \$6,374,259 and inserting \$6,751,615. The maximum rate per child day of enrollment payable pursuant to the provisions of the agreement is amended by deleting the reference to \$17.71 and inserting \$18.76. [Originator – Chief Financial Officer]

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50. Agreement to use funds for the District Child Development Programs, Contract Number CCTR-6337. On August 8, 2006, the Board approved the original contract for FY 2006-07. The agreement provides funding for General Child Care and Development Programs. The 2006-07 Funding Terms and Conditions (FT&C) are amended in accordance with the 2006-07 FT&C language. The maximum reimbursable amount payable pursuant to the provisions of the agreement is amended by deleting the reference of \$13,085,819 and inserting \$14,324,826. The maximum rate per child day of enrollment payable pursuant to the provisions of the agreement is amended by deleting the reference to \$30.04 and inserting \$32.89. [Originator – Chief Financial Officer]
51. Authorize the payment of \$7,054.00 to the Grant Administration and Payment System (GAPS) for the period of July 1, 2006 through September 30, 2006. This is a U.S. Department of Education grant. Funds are drawn electronically through the GAPS website. The District's drawdown exceeded the total amount expended for the grant. Therefore, the District needs to reimburse the Department of Education for these unspent funds of \$7,054.00. [Originator – Chief Financial Officer]